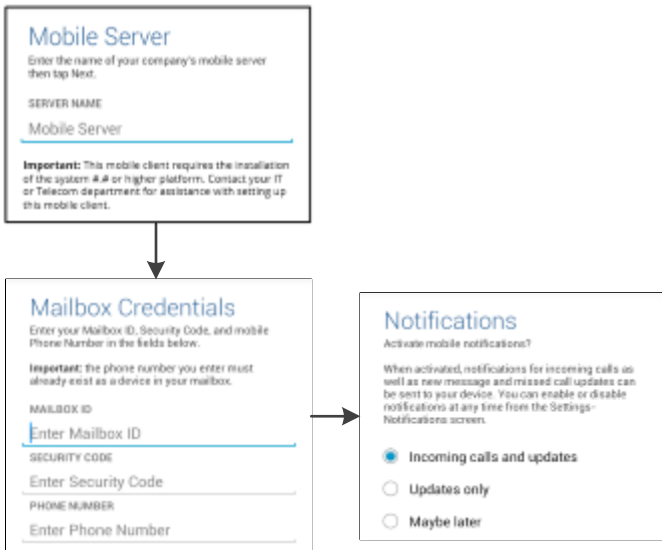


Welcome to AVST Mobile for Android. This client application allows you to place, receive, and manage your business calls with an Android smartphone, all while protecting your mobile number.

## Installing the Client

The client is available via Google Play. In Google Play, search for **AVST Mobile** and install the application entitled **AVST Mobile**.

## Configuring the Client



### Mailbox ID:

Enter your mailbox ID.

### Security Code:

Enter your security code.

### Phone Number:

Enter the phone number of the Android handset on which you are installing the client. The system uses this to call your handset to connect calls.

**NOTE** This mobile number must be configured in the system as a mobile device.

### Mobile Server:

Enter the address of your AVST Mobile Service server.

**NOTE** This information is provided by your IT department.

## Navigation Menu Icons

In **AVST Mobile**, all the menu items are placed in the navigation menu, which can be accessed by touching the menu icon on the upper left corner of the screen. The navigation menu consists of the following items:

**NOTE** Depending on your system configuration, you may not see some of the menu items listed below.

### Inbox



**Messages:** Access your voice and fax (if fax is integrated with your system) messages.

**NOTE** This feature is not available for Unified Messaging (UM) accounts that store both voice and fax messages on the email server. Contact your IT help desk if you don't see this feature.



**Calls:** Access all, missed, received, and dialed calls.

### People



**Contacts:** Access a list of your personal contacts.



**Directory:** Search your company directory.

### Call



**Dial:** Mobile dialer that allows you to dial numbers for the system to call.



**Hands Free:** Automatically log into your CX mailbox.

### Settings



**Availability:** View and modify your availability settings.

**NOTE** Depending on your system configuration, the Availability icon may not appear on the main screen of your **AVST Mobile** client. If you don't see this icon, you can enable it using your Web PhoneManager or your **AVST Mobile** client.



**Greetings:** Enable or disable your out-of-office greeting, record your name and/or greetings, and review existing greetings.



**More Settings:** Configure call options, notifications, and Telephone User Interface.







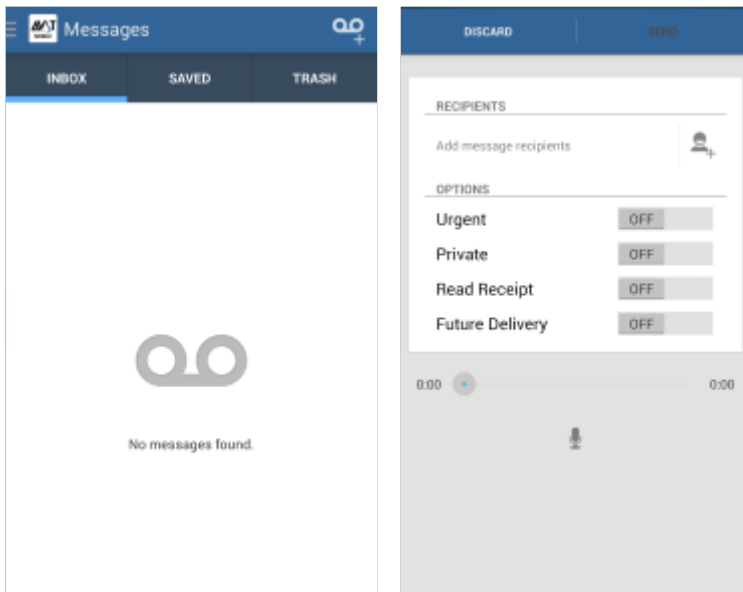
**Help:** Display the help for the AVST Mobile client.









**Logout:** Log out from the AVST Mobile client.

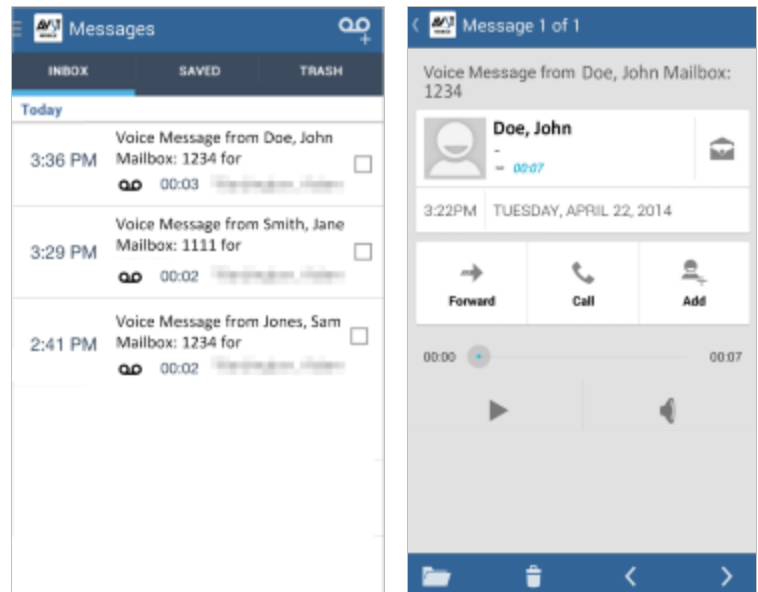
## Sending a new message

- 1 Open the navigation menu and touch **Message**.
- 2 On the **Messages** screen, touch the  **New Message** icon.
- 3 To add a recipient, touch the  **Add Recipient** icon. You can add more than one recipient.
- 4 To set options for the message, toggle the **ON/OFF** switch to the **ON** position.
- 5 Touch the  **Microphone** icon and start recording the message.
- 6 Touch the  **Stop** icon when you are done.
- 7 Touch **SEND**.







## Accessing a message

- 1 Open the navigation menu and touch **Message**.
- 2 On the **Messages** screen, touch the message you want to listen or view.
- 3 To listen to the message, touch the  **Play** icon.
- 4 To forward the message, touch the  **Forward** icon.
- 5 To call the sender of the message, touch the  **Call** icon.
- 6 To add the sender of the message to your **Contacts**, touch the  **Add** icon.
- 7 To save the message, touch the  **Folder** icon.
- 8 To delete the message, touch the  **Trashcan** icon.



## Setting up Greetings

- 1 Open the navigation menu and touch **Greetings**.
- 2 On the **Greetings** screen, toggle the **ON/OFF** switch to the **ON** position in **Out-of-Office**.
- 3 To change or record your name, touch **Recorded Name**.
- 4 On the **Recorded Name** screen, touch the  **Microphone** icon and say your name.
- 5 Touch the  **Stop** icon when you are done recording.
- 6 Touch the  **Play** icon to review your recording.
- 7 Touch the  **Microphone** icon to re-record.
- 8 Touch **SAVE**.

**NOTE** To add greeting, touch **Add Greeting** and repeat steps 4 to 8.

